Fuqua Late Withdrawal Permission Form

A Late Withdrawal is defined as a withdrawal from a class after the Drop/Add deadline has passed (typically two days after the first day of the term). Withdrawals cannot be completed by the student via ACES. This completed form must be presented to a Fuqua Registrar.

Late Withdrawal from a Fuqua course will appear on the transcript as either a WP - withdrawn passing or WF - withdrawn failing. Withdrawals don’t affect the student’s GPA.

Faculty permission is required for a late withdrawal.

Note: If a student withdraws from a course it may not be taken again for credit or as an auditor.

_________________________________________  ______________________
Student Name Printed  Student ID or Duke Unique ID

_________________________________________  ______________________
Student Signature agreeing to above terms

The student named above has requested a late withdrawal from the following course:

_________________________________________  ______________________
Subject Code, Number & Section  Course Title
(Example: MGRECON 491.101)  (Example: Data Mining)

Student has permission to:
(Professor please check only one box below)

☐ Withdraw Passing

☐ Withdraw Failing

☐ Withdraw Audit

☐ May not withdraw from course

_________________________________________  ______________________
Professor Signature  Date