



## Jonathan T. Smith

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The Duke MBA – Weekend Executive  
Class of 2006

# A Day in the Life of a WEEKEND EXECUTIVE Student

**6:15 a.m.** I get out of bed, feed my dog, make coffee, read the local papers and *The Wall Street Journal*.

**6:45 a.m.** I read my marketing text and cases from the coursepack.

**7:45 a.m.** Shower and dress for work.

### **8:30 a.m. (In the office)**

- Telephone call with banker to discuss conversion of construction loan to permanent financing.
- Prepare payable/receivables list for CPA to use in preparing financial statements.
- Write quarterly letter to investors.
- Review budget numbers for construction project.
- Schedule meeting with client to discuss new venture.
- Telephone call with space planner to review plans for tenant expansion.

### **1:30 p.m. (Lunch)**

- Turn to Fuqua work and look at my study team's decision models case that is posted on the Duke D5 platform. I add comments and recirculate it to my team members, then revisit a difficult economics problem from last night.

### **2:30 p.m. (Out-of-Office Appointments)**

- Meet with an investor to inquire about investment opportunities with his new company.

- Meet with general contractor to review grading cost estimates.
- Long cell phone call with broker to discuss lease terms for prospective tenant.
- Drop in on tenant to check HVAC repair.
- Attend regional economic development annual meeting.

**6:00 p.m.** Exercise, relax and mow the grass.

**7:00 p.m.** Dinner and family time.

**8:00 p.m.** Conference call with my study team. We hold one call per work week. Tonight we review the decision models case (now that everyone has provided feedback via the Duke D5 platform). We also discuss questions regarding individual study of the economics problems and debate alternative approaches for tackling a marketing assignment. We allocate responsibility and agree to conference again on Sunday night.

**9:30 p.m.** Break for ice cream.

### **9:45 p.m.**

- Complete economics problems.
- Re-read marketing case.
- Write summary for decision models assignment.
- Plan for office tomorrow.

**11:00 p.m.** Bed