Payment Instructions

To properly credit your student account, the following information MUST be included in the "comments" section of the check, money order, or wire transfer:

- Your Full Name (as listed on your application)
- Your Student ID Number (please refer to your acceptance letter or invoice)

If someone else is completing a payment on your behalf, it is important that the person include the above information. If this information is not received, there may be a significant delay in posting the amount paid to the appropriate student account.

Please e-mail confirmation of the payment to admitted@fuqua.duke.edu, and cc cashier@duke.edu, for accurate and expeditious credit. Please reference your name, program, and student invoice number within the e-mail.

Payment Options

Check or Money Order:
Please make the check or money order payable to Duke University – FSB, Tax ID No: 56-0532129, and remit to:
- Duke University – Fuqua School of Business
- Office of Admissions
- 100 Fuqua Drive, Box 90120
- Durham, NC 27708-0120

Bank Wire Transfer:
Please use the following information for wiring of funds to the Duke University Concentration Account at Wells Fargo Bank.

- Bank: Wells Fargo Bank
- 420 Montgomery Street, San Francisco, CA 94104
- ABA #: 121000248 (Domestic wires only)
- Beneficiary: Duke University Concentration Account
- 324 Blackwell Street, Suite 900
- Durham, NC 27701
- Account #: 2023740253053
- Swift Code: WFBIUS6S (International wires only)

Service charges are normally assessed by both the sending bank and intermediary bank involved in completing the wire. A wiring fee in US dollars is deducted from the wire before it reaches Wells Fargo Bank. **Please make sure you include or pay for the service charge before initiating your wire transfer.** Your student account will be credited for the actual amount received (net of fees assessed by the sending banks). If full name and Student ID number are not received, there may be a significant delay in posting the amount paid to the appropriate student account.

***Please do not deposit funds directly into the Duke University Concentration Account. This form of payment does not allow for a way to track or identify your payment information and our office will not be able to confirm receipt of your payment. Your account will not be credited with your payment.***

**E-Check:**
Navigate to bursar.duke.edu, and click the DukePay icon.
*If you are a returning student, you may login to DukeHub and click the DukePay icon.*
Verify your Student ID number (please refer to your acceptance letter or invoice) and Last Name. Enter the US dollar amount you will be paying, and select the “Advance Deposit” option.

*New admits will only be able to select advance deposits. Students currently active or active within the past 5 years will be able to enter the site and pay either advance deposits or regular payments. If the advance deposit option is selected, the student will also be able to select their admit term from a list. Then confirm the payment information.*

All students will receive a confirmation immediately on the screen, as well as a receipt via e-mail. The advance deposit can also be seen on your student account (please allow 1-2 business days for the payment to become visible).