[Sample Support Letter]

SAMPLE CORPORATION

123 Corporation Drive
Durham, North Carolina 27708

[Date]

Office of Admissions
The Fuqua School of Business
Duke University
100 Fuqua Drive
Box 90120
Durham, NC 27708-012 USA

Re: Support of Jane Doe

Dear Sir or Madam:

Sample Corporation is pleased to support Jane Doe for the [program name/degree type] program at The Fuqua School of Business. Sample Corporation will allow the time off for Jane to complete all the class residency periods.

In addition, Sample Corporation understands that as Jane attends the program, she will be absorbing valuable lessons that will provide immediate value to the company. Consequently, Sample Corporation will be providing some financial sponsorship to Jane.

Sincerely,

James Thompson
[Title]
Sample Corporation

cc: Jane Doe